**GOVERNOR'S OFFICE OF FEDERAL ASSISTANCE**
NEVADA'S FEDERAL GRANT RESOURCE

Governor Joe Lombardo
Director Kristen Stout

775.684.0156
grants@ofa.nv.gov
ofa.nv.gov

# Grant Fit Check

How do I know whether a grant opportunity is a good fit for my organization? It is important to consider various indicators when researching grants and whether or not you are well positioned to develop and apply for a grant opportunity. There are various guiding questions that can be asked to begin this conversation and to conduct a "grant fit check". Below is an example of how an organization can rubric an opportunity under consideration.

## Score Criteria

| Score Criteria | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|
| **Poor Fit** | | | **Partial Fit** | | | | | **Strong Fit** | | |
| 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 |

With 10 indicators and a max score of 100, a score of about 65 would indicate that the rubricked grant is a partial fit. Anything below 40 should be taken into special consideration and may require additional research. Those scoring between 40 and 65, consider timelines and determine whether submission can be done in a timely and efficient manner.

Note, indicators can be altered to reflect those specific to an organizations need, mission, vision, and goals. Take into consideration an organization's existing relationships, potential collaborators, level of external and internal support, capacity of an organization to both apply and implement if awarded, as well alignment to existing work, sustainability, and availability of resources.

## Rubric

| Indicators | | Score Criteria | | | | | | | | | | | Score |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
| | | 0 | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | |
| 1 | Previous relationship or connection with the funder? | No previous relationship | | | | Existing relationship with funder, unknown level of support | | | | Existing and positive relationship with funder with some level of support | | | |
| 2 | Support, is there support by stakeholders and/or the governing body for the grant program, internal processes, and coordination timing? | Limited support | | | | Varying support identified with partial documentation | | | | Support identified with documented support from stakeholders (i.e. letters of support, resolutions, meeting minutes, etc.) | | | |
| 3 | Does the opportunity fit your organizations current mission and priorities? | No alignment, low priority, and impact | | | | Moderate alignment, related to priority and moderate impact | | | | High alignment, high priority, and impact | | | |
| 4 | Does this opportunity fit your need? (Clearly documented community or internal need) | Anecdotal, qualitative information | | | | Some documented data | | | | Multiple qualitative and quantitative data | | | |

| | | | | | |
|---|---|---|---|---|---|
| 5 | **Administrative capacity, what is the level of your staff experience?** | No experience | Some experience | Extensive experience | |
| 6 | **Partnerships, are there existing relationships or partners being funded by the same funder?** | No identified partners | Potential partners or collaborators identified | Existing and identified relationships with partners and collaborators | |
| 7 | **Staff time and commitment, does the organization have administrative and program capacity to effectively oversee grant related activities?** | No time | Minimal time, requires reallocation of staff and resources to support grant activities | Adequate time to effectively oversee and complete grant activities | |
| 8 | **Sustainability, is this program sustainable once awarded funding is exhausted?** | No generation of revenue or future funding identified | Potential sources of future funding identified to cover some costs | Future sources of funding identified to cover all costs | |
| 9 | **Organizational resources, what is the investment of resources, i.e., match, space, and staff?** | Requires significant investment of resources | Requires some investment of resources | Requires minimal or no match or investment of resources | |
| 10 | **Operational versus programmatic, does this support organizational advancement and align with goals?** | No support to general operating processes | Provides mix support | Provides mix support with organizational advancement | |
| 11 | **Timing, can your organization meet the grant application deadline with a successful proposal for grant funding?** | No time | Responding requires realigning priorities and staff time | Adequate time | |
| Notes | | | | Total Score | |